

SENIOR SURVEYOR/ASSOCIATE DIRECTOR

SILVERSTONE BUILDING CONSULTANCY (LEEDS) LIMITED

Silverstone Building Consultancy opened the Leeds office in 2018 and has grown and is looking to become one of the established Project Management and Building Consultancies in Leeds. As a result of continuous and sustained growth, we are now seeking to recruit a Chartered Building Surveyor/Project Manager at either Senior Surveyor or Associate Director level to further develop the business and based in our Leeds office.

Silverstone currently offer the following services;

- Project Management
- Contract Administration
- Project Monitoring for Funders
- Dilapidations
- Building Surveys
- Planned Preventative Maintenance
- Party Wall Matters
- Principal Designer
- Defect Analysis
- Insurance Fire Reinstatement Valuations

In terms of clients and typical projects we are currently engaged by a hotel operator to manage a series of hotel refurbishments across the North of England. The Leeds office is currently engaged working on refurbishment projects in Lytham St Anne's and Harrogate.

We were recently successful in being appointed as Project Manager for the conversion of the upper floors of a retail property in central York into 21 services apartments on behalf of a locally based developer.

Silverstone were also recently appointed by a national firm of solicitors in relation to the refurbishment of their 14,000 sq ft offices in central Leeds. We will look to build on this instruction as commercial occupiers seek to rationalise their space in Leeds city centre.

We have also developed contacts with local office and investment agents and have undertaken acquisition surveys and contract administration instructions on a number of commercial offices and industrial properties around Yorkshire.

It is envisaged the new Senior Surveyor/Associate Director will work with us to enable sufficient capacity to manage the existing workload while seeking to grow the Project Management service line and target new business through existing Silverstone contacts and their own contacts.

Silverstone are also responsible for a significant project monitoring instructions on behalf of Funders that vary from large industrial developments in Yorkshire and the Midlands to hotel refurbishments and the conversion of listed buildings to residential apartments. We have developed an established track record that again we are looking to use to further develop this service line. Experience in project management and project monitoring would be beneficial for prospective candidates

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Since commencement we have a longstanding relationship with a national property company who hold significant retail assets and have also acted as contract administrator on some of the larger shopping centres. We have a framework agreement to cover dilapidations across their out of town retail parks nationally.

We are also engaged by a number of asset management companies in Yorkshire and the Midlands on a number of sizeable contract administration projects mainly in relation to industrial warehouse buildings.

Annual Expectations for the Role of Senior Surveyor/Associate Director

We are currently seeking an enthusiastic and sociable surveyor to join our existing team in the Leeds office. The key focus of the new Senior Surveyor/Associate Director should be on winning new business/instructions, winning new clients and developing and assisting in running the business.

Overview of Typical Staff Benefits for Senior Surveyor/Associate Director subject to experience

Working with a small close knit and friendly/sociable and motivated team of surveyors and administration staff in both Leeds and Newcastle Offices. The position will be based in our Leeds office.

Flexible working arrangement in terms of working from home as necessary.

Enhanced maternity and paternity benefits

Excellent Competitive Salary (subject to negotiation)

Car Allowance (Subject to agreement)

Company Pension Scheme based on 8% of total salary (Including Employer/Employee Contributions)

Company Healthcare Scheme (that can be extended to cover family as required)

RICS fees, mobile phone etc

Parking costs covered both in terms of working in Leeds and site visits

Minimum 25 days annual leave per annum with guaranteed annual increase or matching the holiday provision of your existing employer.

Market leading annual bonus scheme based on a set performance criteria.

New business incentive for bringing on new business and clients Silverstone have not worked with previously.

Company Credit Card provided for travelling, subsistence, work expenses and client entertaining.

If this role is of interest and you would like to discuss it further please e-mail a copy of your CV and contact details to ben.rennocks@silverstonebc.com.